

ENTER THE REWARDING WORLD OF INSURANCE!

We, People's Insurance PLC is a fast growing business entity in the insurance sector, achieving benchmark industry standards with high profitability and serving a premier portfolio of customers. In order to strengthen the growth and stability, the Company is in search of a purpose-driven dynamic person who could further build upon the hard-earned reputation of reliability, trust and unparalleled service by passionately working towards meeting the objectives of respective department functions.

Staff Assistant Grade I – Internal Audit Location- Head Office

Responsibilities

- Contribute to the preparation of work plan (including risk assessment) and audit programs
- Conduct discussions of preliminary nature with relevant process owners
- Obtain required information directly or indirectly through examination of records or interviews with relevant officials
- Perform branch audits as per the audit plan and complete respective reports
- Review and evaluate the system of management controls and assess their adequacy and effectiveness and, where appropriate, draft potential recommendations for improvements
- Prepare working papers documenting adequately work performed
- Assess the reliability and effective use of internal controls and assist in reviewing procedures
- Support the regulatory compliance programme and perform necessary checks
- Stay abreast of company and external policies and procedures, Liaising with corporate personnel for clarification on application of policies and procedures

Applicants should possess the following

- G.C.E (O/L) with Credit passes for Mathematics and English & G.C.E (A/L) with three passes
- Part qualification in the relevant field of Accounting/ Finance—CA Sri Lanka/ CIMA (UK)/ ACCA (UK) or Following insurance related exams (SLII or Indian / UK Insurance exams) will be an added advantage.
- Minimum of 1 year audit or Insurance experience
- Assertive & Communication skills
- Good people skills & analytical skills
- Self-motivated
- Negotiation and persuasion skills
- Team work and leadership
- Be pleasant and should be with a positive attitude.

An attractive remuneration package together with the opportunity for further advancement in a team-driven business scenario awaits the selected candidate.

If the above position interests you and if you feel that you have it in you to meet these expectations, please forward a complete resume with contact details of two non-related referees within 10 days of this advertisement to the following address.

Only those who possess the above qualifications should apply.
Email : careerspeoplesinsurance@plc.lk

(Please specify the designation that you wish to apply as the subject of the e-mail)