



Are you ready to climb the ladder of success?

Growth is a combination of hard-working and commitment. That's why at Seylan Bank we enrich your growth journey with a progressive culture that empowers your potential. With your innovative mindset and determination to succeed, together we can re-shape the future of Banking in Sri Lanka.

Manager - Compliance

Job Responsibilities

- Prepare appropriate scope documents and mechanisms required for compliance audits on the operations of various business and service units as well as routine and ad-hoc sample checks on banking products and services.
- Conduct / arrange for such audits / spot checks once approved by the head of the department and submit reports on findings with recommendations for corrective actions / improvements where necessary.
- Assist the head of department to develop internal guidelines based on the recommendations from compliance audits and spot checks.
- Conduct / arrange routine and ad-hoc training and awareness programs for staff on various compliance requirements applicable to different business and service operations.
- Provide advise and assistance to other departments to clarify issues relating to regulatory requirements arising from their day to day functions and provide appropriate solutions to overcome compliance issues.
- Monitor the regulatory reporting aspect of the business and support functions on both routine and ad-hoc basis ensuring timeliness and accuracy.
- Offer prompt advise and guidance to all levels of staff on matters related to foreign exchange regulations.
- Design compliance programs and review compliance risk assessment models with KRIs (Key Risk Indicators).
- Prepare compliance reports to be presented to board sub committees and management committees.

The Person

- Minimum of 8 years of experience in banking with exposure in compliance, audit or risk.
- Full or part completion of a Bachelor's degree in banking / law or equivalent qualification from a recognized professional body.
- Possess excellent knowledge on Foreign Exchange Related Laws and Regulations and ability to guide and advise all levels of staff in such matters.
- Exposure in handling Foreign Account Tax Compliance Act (FATCA) compliance and reporting to Internal Revenue Service (IRS).
- Sound knowledge in banking operations and the legal / regulatory framework of banking business..
- Strong analytical, problem solving skills coupled with excellent communication abilities in English and Sinhala both verbal and written

If you fulfill the above criteria, we invite you to email your cv along with a recently taken photograph to careers@seylan.lk within 7 days of this advertisement.

Only the shortlisted candidates will be contacted by Seylan HR

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 **SEYLAN**
BANK PLC
The bank with a heart