



**Revocare
Solutions®**
REVOLUTION WITH CARE



WE ARE HIRING

HR Intern/ Executive

Are you passionate about people, organization, and making a positive impact? This is your chance to gain hands-on experience and kick-start your journey in Human Resources with a dynamic team!

SKILLS & QUALIFICATIONS

- ✔ Currently pursuing or recently completed a degree in Human Resources, Business Administration, or a related field.
- ✔ Strong interest in pursuing a career in Human Resources.
- ✔ Excellent communication skills, both written and verbal.
- ✔ Strong organizational and time management abilities.
- ✔ Attention to detail and the ability to manage multiple tasks simultaneously.
- ✔ Proficient in Microsoft Office Suite (Word, Excel, PowerPoint).

BENEFITS

- ✔ Hands-on experience in a dynamic HR environment.
- ✔ Exposure to various HR functions and business operations.
- ✔ Opportunity to network and learn from HR professionals

*Working hours 11.00 AM - 8.00 PM.

Please submit your resume and a brief cover letter explaining why you're interested in this internship to

hr@revocaresolutions.com

Revocare Solutions (Pvt) Ltd.
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278, Union Place, Colombo 02

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