



UNLOCK ENDLESS CAREER POSSIBILITIES AT THE MOST LOVED HOSPITAL

When you give love, you get love. This is the ethos that has propelled Hemas Hospitals to be ranked Sri Lanka's Most Loved Hospital according to LMD Brand Finance Research. It is this same care and commitment that we extend towards our employees by enabling empowerment and employee wellness, right here at Sri Lanka's most internationally-accredited hospital.

WE ARE LOOKING FOR A

ACCOUNTS ASSISTANT - MAIN CASHIER

JOB PROFILE

- Collect and record the receiving cash from PR cashiers accurately
- Make sure the accuracy of the Change money floats
- Monitor PR cashier & Pharmacy cashier functions
- Provide accurate information, including the details of the payment methods to the billing in charge & finance team members, on time in full with 100% accuracy
- Check the change money float, manual receipt book and the daily clearance process

CANDIDATE PROFILE

- Possess GCE A/L and a part qualification in AAT, CMA or any other professional qualification in Finance
- Minimum 01 Year experience in similar capacity in a reputed organization
- Conversant in MS Office Package
- Good analytical and communication skills

If you are interested, Please send in your detailed CV along with names and contact details of two non related referees within 7 days of this advertisement to:

Head of Human Resources
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