



Cashier- Kiribathgoda Branch

AMW Capital Leasing & Finance PLC | Colombo 02

Who Are We?

AMW capital Leasing and Finance PLC is a finance company registered under the Central Bank of Sri Lanka and a subsidiary company of AMW Group which is a leading corporate entity in Sri Lanka and the sole distributor for several world-renowned automobiles and related brands, under the umbrella of Al-Futtaim Group, Dubai UAE.

AMW capital Leasing is spread across the country with a network of 21 branches and is in the process of expanding its network. Our focus is to employ and engage diverse individuals who aspire to grow with us in a financial entity that offers unlimited career potential in a multinational environment.

Overview of the role

The cashier of the company plays a vital role in managing financial transactions, providing excellent customer service, and ensuring compliance with company policies. The role is essential for maintaining the financial health of the company and ensuring a positive experience for clients.

What you will do

- Handling lease payments from clients, whether they are made in cash, check, or electronically.
- Keeping accurate and up-to-date records of all transactions.
- Assisting clients with questions about their accounts, payment issues, or lease agreements.
- Regularly reconciling cash drawers, bank statements, and financial records to ensure accuracy and identify any discrepancies.
- Ensuring that all transactions and processes comply with relevant regulations, company policies, and accounting standards.
- Preparing and submitting financial reports or summaries as required by management.
- Managing and recording petty cash expenditures.

What equips you for the role

- GCE (Advance Level) or Diploma in Business Administration/Finance.
- At least 1 year of working experience in a similar capacity.
- Effective communication and people management skills.
- Cash Handling skill & computer literacy.

If you believe you're a good fit for the position described above, please send your CV to AMW.careerswithus@amwLtd.com within 07 days of this advertisement.

For more information of the vacancy, you may contact 0112 309 343 -Human Resources Business Partner.