

BUILD YOUR CAREER
WITH CARGILLS BANK

BUSINESS DEVELOPMENT OFFICER

(CARGILLS CASH)

WESTERN PROVINCE



The job holder will be responsible for ensuring that agency Banking operations in Retail locations are carried out consistently and as per the required Quality & service levels to our Customers.

KEY RESPONSIBILITIES

- Conduct verification on operations to identify areas for improvement at Retail Centre
- Check sample of the banking transactions and evaluate service quality
- Ensure the availability and quality of banking services at each location
- Prepare reports for the Central Division on visit findings
- Coordinate with relevant teams to resolve operational issues
- Ensure all necessary banking documents are available at each location
- Identify and pursue new business opportunities for collection accounts

EXPERIENCE AND QUALIFICATIONS

- Should have passed the G.C.E. O/Level examination
- At least 1 year of experience in Outlet Sales or Merchandising
- Strong communication and interpersonal skills
- Capable of working independently and as part of a team
- Basic proficiency in Microsoft Word, Excel & PowerPoint
- Should possess a valid driving license and Tech Savvy
- Willingness to travel all over the island
- Possess a valid driving license and a motor bike

Interested candidates are invited to forward their CVs to career@cargillsbank.com mentioning the post applied for, in the subject line of the email on or before **30th September 2024**.

Head of Human Resources

Cargills Bank PLC,

No. 696, Galle Road, Colombo 03.



Official website

www.cargillsbank.com

FITCH RATING A(LKA)

Cargills Bank PLC is a licensed commercial bank supervised by the Central Bank of Sri Lanka

