



## Assistant Accountant (FMCG/Manufacturing)- Kelaniya

### Key Responsibilities:

- Daily cash flow management and reporting.
- Accurate maintenance of General Ledger.
- Following up and arranging timely payments to suppliers.
- Timely and accurate preparation of Monthly Accounts and related reporting Packs.
- Preparation of monthly schedules relating to all Balance sheets and P&L accounts.
- Assisting in the timely completion of annual audits.
- Assisting in warehouse-related matters and transaction execution.
- Maintenance of proper records and filing.

### Key Requirements:

- ICASL/ACCA /CIMA or part qualification
- Should have Degree from reputed university (Finance/Accountancy)
- Age between 30 to 40 years.
- Minimum 02- 03 years' experience in a similar capacity (as an Assistant Accountant) and experience in working in the reputed FMCG/Manufacturing organization would be an added advantage.
- Hands-on experience in ERP,
- Sound knowledge of Microsoft Excel

Salary 170K-200K (Negotiable)

Email your CV with details of two non-referees to [hr4@connecting.biz](mailto:hr4@connecting.biz)  
Application will be treated confidentially & the shortlisted applicants will be contacted.