



THE INSTITUTION OF ENGINEERS, SRI LANKA

VACANCIES

The Institution of Engineers, Sri Lanka, the apex body of the Engineering profession in Sri Lanka, invites applications from suitably qualified persons for the bellow posts.

1. Manager - Membership

Responsibilities: Evaluating applications for providing Membership of the institution, evaluating applications from suitably qualified Engineers for conferring Chartered Engineer status, conducting Professional Review Examinations for applicants who wish to obtain and/or upgrade the membership of the IESL and evaluating applications from organizations for recognition to train graduate engineers to obtain Charter status.

- Age: 35 - 55 at the initial recruitment
- Qualifications: Bachelor's degree from a recognized University in Engineering, Science, Commerce or Management
- Other requirements: Good knowledge of written and spoken English and high computer literacy in the use of MS Office applications
- Experience: A minimum of 10 years of post qualifying experience of which at least 5 years should have been in a reputed organization. Preference will be given to applicants with experience in administering membership related matters
- Salary : Negotiable
- The appointment will be on contract basis initially for one year and renewable subject to satisfactory performance

2. Management Assistant

- Age: 25-35 at the initial recruitment
- Educational Qualifications: Graduates from a recognized universities
- Skills and Competency Profile:
 - Dynamic and result oriented individual with right attitude and ability to learn fast
 - Fluency in English (written and oral communication)
 - Result oriented person and a good team player
 - Excellent customer service skills
 - Experience in managing/coordinating digital platforms & good computer literacy
- Salary Scale: Rs.36,250+800x6+900x6-Rs. 47,800
- Other Allowances: Transport allowance (Rs. 5000) + Cost of living allowance (Rs. 17,800)
- The appointment will be permanent subject to one year probation period

Please forward your application indicating the names of two non-related referees and copies of your certificates to hr@iesl.lk with a copy to opr.mgr@iesl.lk by mentioning the applied position as the subject line or by registered post (mark the position on the top left hand corner of the envelope) to the following address, on or before August 12, 2024.

Chief Executive Officer/Executive Secretary
The Institution of Engineers, Sri Lanka
120/15, Wijerama Mawatha, Colombo 7.