

# Teller

**With Over seven decades of successful Operations, HBL Sri Lanka offers unmatched opportunities to its employees. If you possess the drive to excel in a dynamic work environment, apply now!**

- Responsible for overall smooth operations of Cash / Clearing / Domestic Transfers / Account Opening Departments of the Branch.
- Error free execution of all customer.
- Implement all processes as per bank's Standard Operating Procedures and agreed KPIs in order to ensure adherence to the policies and maintain branch performance.
- Facilitate growth in business and strengthen Bank by ensuring customer satisfaction, actively participate for retention of deposits, identify and follow up on cross sell leads.
- Safeguard the cash vault, stationery and ATM, while processing transactions, in order to maintain security and reduce the banks exposure to undue risk.

## **Applicant should possess:**

- **Minimum qualifications: Bachelor's Degree / 2 years experience in same capacity.**

Interested candidates may email their CVs with the subject position name to [careers.slk@hbl.com](mailto:careers.slk@hbl.com)

Only shortlisted candidates will be contacted.