



NIIBS

NĀGĀNANDA INTERNATIONAL INSTITUTE FOR BUDDHIST STUDIES

For Lifelong Learning

NIIBS is a degree awarding Institute recognized by the Government of Sri Lanka under the provisions of Universities Act No. 16 of 1978. It was started in 2013.

Applications are invited from suitable candidates for the following post
Assistant Registrar

We are seeking a dynamic Assistant Registrar to the NIIBS. Candidates should have an attractive management skills and wide knowledge on Student administration in Higher Educational Institutes.

Qualifications

- A degree with First or Second Class from a recognized University/ Higher Educational Institute.

Or

- A degree with a Postgraduate Degree / Postgraduate Diploma in Administration/ Management from a recognized University/ Higher Educational Institute.

Salary – Based on UGC basic Salary and negotiable on the performance of the Interview

Age – between 25 to 40 years

Please send a self-prepared completed application containing CV, photocopies of relevant certificates, names and addresses of two non-related referees known to the candidate on before 08th August 2024 to hr@niibs.edu.lk / careers@niibs.edu.lk via email stating “Assistant Registrar – Faculty of Graduate Studies” in the subject line of the email.

Registrar

Nāgānanda International Institute for Buddhist Studies (NIIBS)

Biyagama Road, Manelwatta, Bollegala, Kelaniya, Sri Lanka.

www.niibs.lk