



❖ **Accountant**

- Should have bachelor's degree in Finance/Accounting or Part qualification in Institute of Chartered Accountants.
- Minimum 3 years experience in similar capacity in star class hotels.
- Should be able to work under pressure independently prioritizing work among multiple tasks under minimum supervision.
- Advanced computer skills in MS Office, accounting software (Scienter) and databases.

❖ **Accounts Executive / Accounts Assistant**

- Minimum of 1-2 years experience in hotel industry.

❖ **Executive Housekeeper / Housekeeping Supervisor**

- Preferable with a professional background in similar capacity.
- Minimum 3 years of working experience at a star class hotel.

❖ **Maintenance Executive / Maintenance Supervisor**

- Preferable with a professional background in similar capacity.

❖ **Stores Assistant / Stores Helper**

- Preferable with a professional background in similar capacity.

❖ **Purchasing Officer / Purchasing Assistant**

❖ **Sous Chef / Chef De Partie / Demi Chef De Partie / 1st Commis / 2nd Commis / 3rd Commis**

❖ **Room Attendants / Laundry Assistant**

❖ **F&B Supervisor / F&B Stewards**

- Location : Downsouth
- Salary : Negotiable

If you think you are fitting into any of the respective profiles, please email your CV with contact details of two non related referees to reach us within 14 days of this advertisement to the following address. (Please mention the vacancy you are interested in as the subject of your mail).

Assistant Manager – Human Resources,
No: 15/A, De Fonseka Road,
Colombo 05.
Email: hr@mandarahotels.com