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HIRING
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ELS GROUP OF COMPANIES

ELS is a well-diversified Group of Companies certified with ISO 9001:2015 - QMS, 14001:2015 - EMS & 45001:2018 - OHSMS. ELS has obtained C1, GP-P, GP-B1, EM 1, and SP 1 CIDA Grades and ISO/IEC 17025:2018 laboratory accreditation for marital testing. As a leading engineering and construction company, we are looking for a smart energetic candidate for the following vacancy.

Data Entry Operator – Head Office

Candidates with minimum qualifications may apply for the post.

- GCE O/L, GCE A/L
- Age range of 20 to 30 Male/female candidate preferred
- Excellent communication and written skills
- Excellent organizational skills and willingness to assume responsibilities
- Ability to work independently, and work under pressure.
- Excellent knowledge of computer literacy (MS Office, MS Excel, etc.) and accounting systems/software.

If your profile matches our requirements, Please send your updated CV with two referees on or before **31st August 2024** to careers@elslanka.com & mention the post applied on the subject line of the e-mail.

Manager
Human Resource
No. 62/3, Neelammahara Road, Katuwawala,
Boralesgamuwa



APPLY NOW