



We are looking for CALL CENTER ASSISTANTS to work in the Department of Applied IT

THE ROLE

- Manage inbound & outbound calls in a timely manner.
- · Handle gueries & provide accurate information to students.
- · Maintain detailed records of interactions.
- Resolve enquires and requests efficiently.

REQUIREMENTS

- Excellent communication skills in Sinhala & English (written and verbal). The ability to converse in Tamil will be considered as an added advantage.
- A team player mindset with excellent listening & problem-solving skills
- A minimum of 01 year work experience as a Call Center representative.

If you are excited to join our team. We would like to hear from you!



Contact our hiring team: careers@sltc.ac.lk

An intellectual community of more than 100 academics, 3000 undergraduates representing more than 20 disciplines, various cultures, perceptions and ideas. A unique research based university, situated in an unparalleled location. A platform to transform great ideas into great achievements.

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