

# JUNIOR EXECUTIVE / SENIOR BANKING ASSOCIATE – LEASING COLLECTIONS & RECOVERIES

The job holder is responsible to carry out operations under direct guidelines as per respective acts, policies and process manuals of the Bank and operate within the audit standards and Central Bank regulations in order to manage delinquency.

## THE JOB

- Maintain corporate relationship with respective customers and provide appropriate solution.
- Ensure high level of customer service orientation and application of Bank's policies
- Manage the receivables pertaining facilities and maintain required collections / recoveries ratios.
- Regular review and profiling the assigned delinquency portfolio.
- Execute appropriate recoveries actions over the assigned portfolio.
- Maintain zero-tolerance with respect to adherence to compliance polices and regulatory requirements.

## THE PERSON

- Be fully / part qualified in Banking / Finance or possess an equivalent qualification.
- Possess minimum 04 years' of experience in Banking / Finance sector.
- Possess excellent negotiation skills and ability to manage priorities.
- Attention to details and possess strong analytical skills.
- Be a good team player and possess the ability to work under pressure.

Please login to <https://www.ndbbank.com/careers> to apply on or before 29<sup>th</sup> August 2024.

We will correspond only with the shortlisted applicants  
"We are an equal opportunity Employer"



**NDB bank**

The future is banking on us

Vice President Human Resources