



Hemas started with a simple intent: to empower families to aspire for a better tomorrow. This core belief has informed our growth for over 70 years. Today, we empower families to live a better tomorrow through our focus in Consumer, Healthcare and Mobility. Woven into the socio-economic fabric of Sri Lanka, Hemas has also expanded operations to Bangladesh. In our onward journey, we will continue to invest in diverse and passionate teams, create meaningful offerings, cultivate trusted partnership, and champion a more inclusive world, so that we continue to create positive impact for all our stakeholders.

## ASSISTANT MANAGER - CORPORATE SECRETARIAL

**Hemas Corporate Services (Pvt) Ltd** is an entity under Hemas which provides Corporate Secretarial support to the Group. This position will be under Hemas Corporate Services (Pvt) Ltd and will be responsible for assisting in the provision of corporate secretarial function including corporate governance, boardroom practices, statutory and regulatory requirements.

### Profile of the Ideal Candidate

- Minimum of 3-5 years' experience as a Company Secretary in a public listed company
- Be registered as a Company Secretary with the Registrar General of Companies

***If you are interested in this opportunity, please forward your CV to [careers@hemas.com](mailto:careers@hemas.com) mentioning "Assistant Manager - Corporate Secretarial" in the subject line within 7 days of this advertisement.***