

“ BUILDING YOUR CORPORATE FUTURE ”



සියපත ශිෂ්‍ය
සියපත පිණාන්සු
Siyapatha Finance
(Finance Company of Sampath Bank Group)



Nawam Mawatha

Junior Executive / Assistant Operations & Cash Management

THE JOB

- Managing and ensuring the effective and efficient delivery of front office transactions and operational activities including the processing and receiving cash and cheque deposits and leasing files management.
- Generating all the necessary daily reports in the system and verify all daily transactions to ensure the accuracy of the information.
- Ensuring all front office functions are strictly following to the statutory compliance standards including of KYC specifications.
- To be well knowledgeable of all the functions in the branch to undertake any work assignment allocated to you within the purview of the branch.

THE PERSON

- Minimum of 1 year of experience in branch operations in a recognized banking or financial institute is required and minimum of 3 years' experience is required for Junior Executives.
- Minimum G.C.E A/L qualification with G.C.E O/L and a Bachelor's degree would be an added qualification.
- Product knowledge on asset financing and other related financial solutions offered by the company.
- Knowledge of Operations procedures of each product and Instructions.
- Excellent IT & Technological Skills.
- An outgoing personality with a strong interpersonal and communication skills.



Apply Now

Siyapatha Finance PLC is the fully owned largest subsidiary of Sampath Bank PLC
A finance Company licensed by the monetary board of the Central Bank of Sri Lanka under the finance business act No. 42 of 2011