

## MINISTRY OF FISHERIES

### Department of Fisheries and Aquatic Resources

#### LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF ASSISTANT DIRECTOR (FISHERIES AND AQUATIC RESOURCES/TECHNICAL) GRADE III (DEPARTMENTAL EXECUTIVE CATEGORY) OF THE DEPARTMENT OF FISHERIES AND AQUATIC RESOURCES - 2024

APPLICATIONS are invited from eligible applicants for recruitment to the posts of Assistant Director (Fisheries and Aquatic Resources/Technology) Grade III in the Departmental Executive Category of the Department of Fisheries and Aquatic Resources. The examination will be held in November 2024 in Colombo by the Commissioner General of Examinations.

The application has been published via "Online Applications - Recruitment Exams" under "Our Services" in the website of the Department of Examinations, Sri Lanka [www.doenets.lk](http://www.doenets.lk) and applications can only be submitted online. Acceptance of online applications opens at **9.00 a.m. on 26 July 2024 and closes at 9:00 a.m. on 23 August 2024.**

Applications are hereby invited from eligible applicants who fulfill the required qualifications specified in this notification to fill 08 vacancies in the post of Assistant Director (Fisheries and Aquatic Resources) and 01 vacancy in the post of Assistant Director (Technology) in the Department of Fisheries and Aquatic Resources (Departmental Executive Category). According to the general nature of this position, it is a category of service in which the tasks are assigned specifying the post from amongst the tasks included in the overall function assigned to the highest executive officer of the institution in relation to the tasks of policy making, ordering /commanding, management and related decision-making.

#### 01. Terms of Service:

- I. This position is permanent and pensionable.
- II. Officers appointed to this post are subject to a one-year probationary period.
- III. Proficiency in the prescribed other official language/languages should be obtained as per the provisions mentioned in the Public Administration Circular No. 18/2020 dated 16.10.2020.
- IV. This appointment is subject to the terms and conditions contained in the Procedural Rules of the Public Service Commission, the Establishments Code of the Democratic Socialist Republic of Sri Lanka, the Government Financial Regulations and the Scheme of Recruitment for the Executive Category of the Department of Fisheries and Aquatic Resources and the amendments made thereto.

#### 02. Salary Group and Scale:

Salary Code Number: SL 1 – 2016

Salary Scale: Rs. 47,615 - 10×1,335-08×1,630-17×2,170-110,895

#### 03. Educational Qualifications and Experience:

##### I. Assistant Director (Fisheries and Aquatic Resources)

- (a) Should have obtained Degree from a University recognized by the University Grants Commission.  
and

Should be an officer with not less than 05 years of active and satisfactory service in the Department of Fisheries and Aquatic Resources, who has been confirmed in the post of Quality Control Officer, Program Assistant, Fishery Officer, Fisheries Resources Management Assistant, Fisheries Inspector, Fisheries Social Development Assistant, Fishery Licensing Officer.

or

- (b) Should be an officer who has completed 05 years of active and satisfactory service in the Department of Fisheries and Aquatic Resources in a post of Development Officers' Service.

or

- (c) Should be an officer with not less than 10 years of active and satisfactory service who has been confirmed in a post of Fisheries Inspector, Fisheries Officer, Fisheries Social Development Assistant, Fisheries Licensing Officer in the Department of Fisheries and Aquatic Resources.

II. Assistant Director (Technology)

- (a) A degree in Electronics and Telecommunication Engineering from a university recognized by the University Grants Commission or a related degree in the field of telecommunications.  
and  
Should be an officer with not less than 05 years of active and satisfactory service who has been confirmed in the post of Junior Radio Officer, Senior Radio Officer or Chief Radio Officer in the Department of Fisheries and Aquatic Resources.
- (b) Should have passed in 3 subjects with credits for at least 2 subjects at the G.C.E. (A/L) Examination in old syllabus while in the case of new syllabus ,3 subjects with credit passes for at least two subjects.  
and  
Should be an officer with not less than 10 years of active and satisfactory service, who has been confirmed in the post of Junior Radio Officer, Senior Radio Officer or Chief Radio Officer in the Department of Fisheries and Aquatic Resources
- (c) Should have passed the Senior School Certificate Examination with English Language, Sinhala Language, Mathematics and Physics as Subjects or obtained passes in at least 06 subjects at the General Certificate of Education (Ordinary Level) Examination in not more than two sittings including those subjects or equivalent qualifications.  
and  
Should be an officer with not less than 15 years of active and satisfactory service who has been confirmed in the post of Junior Radio Officer,Senior Radio Officer or Chief Radio Officer of the Department of Fisheries and Aquatic Resources.

04. **Professional Qualifications:** Not applicable.

05. **Physical Requirements:**

Every applicant should be physically and mentally fit to serve in any part of Sri Lanka and perform the duties in the post.

06. **Others:**

- I. Should not have been subjected to disciplinary punishment in terms of the provisions of Public Service Commission Circular No. 01/2020.
- II. Should have displayed satisfactory performance or above as per the approved Scheme of Performance Appraisal during the 05 years of service immediately preceding the date of promotion.

07. **Age Limit:** Not applicable.

08. **Method of Recruitment:**

- I. For the posts of Assistant Director (Fisheries and Aquatic Resources), Assistant Director (Technology)  
Recruitment will be made based on the results of a written examination and a structured interview. From amongst the applicants who obtain the highest marks based on the results of the written examination ,125% of applicants in the ratio to the number expected to be recruited will be called for the structured interview and the expected number will be recruited in the order of merit based on the aggregate marks of both the written examination and the structured interview.
- II. The number of appointments and the effective date of appointment will be decided by the Public Service Commission.
- III. The recruitment examination will be conducted in Sinhala, Tamil and English languages.
- IV. An applicant shall answer all the papers in the medium of language in which he or she applied for the examination for recruitment and no any applicant will be allowed to change the medium of language mentioned in the application later.

**09. Written Examination :**

<i>Post</i>	<i>Question Paper</i>	<i>Duration</i>	<i>Total Marks</i>	<i>Pass Marks</i>
Assistant Director (Fisheries and Aquatic Resources)	01. Fisheries Act and Regulations	3 hrs.	100	50%
	02. Office Methods, Establishments Code and Procedural Rules of the Public Service Commission	2 hrs.	100	40%
	03. Financial Regulations	2 hrs.	100	40%
Assistant Director (Technology)	01. Fisheries Act and Regulations / Knowledge of electrics and radio transmission	3hrs	100	50%
	02. Office Methods, Establishments Code and Procedural Rules of the Public Service Commission	2 hrs	100	40 %
	03. Financial Regulations	2 hrs	100	40 %

**9.1 Syllabus for Examination:**

<i>Post</i>	<i>Name of the question paper</i>	<i>Syllabus</i>
Assistant Director (Fisheries and Aquatic Resources)	01. Fisheries Act and Regulations	It is expected to gauge the facts such as;  I. The Basic knowledge related to the provisions in the Fisheries and Aquatic Resources Act No. 02 of 1996 and all related (Amendment) Acts thereto.  II. Knowledge of Fisheries Regulations enacted from time to time.
	02. Office Methods, Establishments Code and Procedural Rules of the Public Service Commission	Basic knowledge of office methods used in government offices and the ability to apply that knowledge in practice will be tested.  This is framed so as to gain an understanding of the establishments matters which are important in office management covering the following chapters of the Establishments Code.  Chapter VII - Salaries  Chapter IX - Fees  Chapter XII - Leave  Chapter XXVII Channels of communication  Chapter XXXI –Excise of the Rights of Association and Expression of Opinion  Chapter XXXII –Exercise of Political Rights  Chapter XLV - General Conduct and Discipline  Chapter XLVIII - Rules of Disciplinary Procedure

<i>Post</i>	<i>Name of the question paper</i>	<i>Syllabus</i>
		Procedural Rules of the Public Service Commission Chapter III - Appointment Chapter IV - Service Minutes and Schemes of Recruitment Chapter VI - Terms and conditions governing appointments Chapter VIII-Period of Probation and Confirmation of Appointment Chapter XII - Temporary or permanent release of a public officer from public service Chapter XVI - Extension of Service and Retirement
	03. Financial Regulations	It is expected to gauge the understanding and knowledge of the functions of basic accounts and cash control books used in government offices. For this purpose, I to IX Chapters in Financial Regulations.
Assistant Director (Technology)	01. Fisheries Act and Regulations / Knowledge of electrics and radio transmission	It is expected to gauge the facts such as;  I. The Basic knowledge related to the provisions in the Fisheries and Aquatic Resources Act No. 02 of 1996 and all related (Amendment) Acts thereto.  II. Knowledge of Fisheries Regulations enacted from time to time.  <b>To measure the knowledge of the following.</b>  <b>1.The receiver</b> A.M, F.M, N.M, SSB, CWsuperhetrodyne functions and controls  <b>2. Transmitter - CW, AM,FM</b> Reception of broadcasting radiosignals, transmission of MOSS signals, power setting stages, importance of use of SWR-SWR meter and monic and spurious radiation  <b>3. Transmission lines and records</b> Inducted and parallel resistance  <b>4. Reflectors</b> Vertical, dual, yagee reflector, reflector gain, effect of height, refraction  <b>5. Wave Propagation</b> Ionization, Ionospheric layers, sunspots, MUF, LUF, OTF critical computation, skip distance, reflectionzone, effective height, sky-waves, attenuation of direct waves  <b>6. Elements of signal transmission</b> Sine waves, wave period, frequency, speaker, microphone, scaler, multiple reception, decibel, battery maintenance resistance, output and inductance

<i>Post</i>	<i>Name of the question paper</i>	<i>Syllabus</i>
		<p><b>7. Measuring instruments</b></p> <p>VOM thermocouple meter, valve voltmeter, attenuation meter, SWR meter RF voltmeter. Megger</p> <p><b>8. Circuits and Accessories</b></p> <p>Answering a few questions prepared to measure basic circuit functions including simple circuits of valve AF and RF transmitters, knowledge of oscillator, mixer, power supply frequency filing, principles of transistor operation, transistor field effect, metal oxide semiconductor transistor, valve AF and RF transmitters is expected.</p>
	02. Office Methods, Establishments Code and Procedural Rules of the Public Service Commission	<p>Basic knowledge of office methods used in government offices and the ability to apply that knowledge in practice will be tested.</p> <p>This is framed so as to gain an understanding of the establishments matters which are important in office management covering the following chapters of the Establishments Code.</p> <p>Chapter VII - Salaries Chapter IX - Fees Chapter XII - Leave Chapter XXVII Channels of communication Chapter XXXI – Excise of the Rights of Association and Expression of Opinion Chapter XXXII – Exercise of Political Rights Chapter XLV - General Conduct and Discipline Chapter XLVIII - Rules of Disciplinary Procedure</p> <p>Procedural Rules of the Public Service Commission Chapter III - Appointment Chapter IV - Service Minutes and Schemes of Recruitment Chapter VI - Terms and conditions governing appointments Chapter VIII-Period of Probation and Confirmation of Appointment Chapter XII - Temporary or permanent release of a public officer from public service Chapter XVI - Extension of Service and Retirement</p>
	03. Financial Regulations	<p>It is expected to gauge the understanding and knowledge of the functions of basic accounts and cash control books used in Government offices. For this purpose, I to IX Chapters in Financial Regulations.</p>

**10. The following marking scheme will be adopted for the interview of evaluating eligibility.**

- I. The interview of evaluating eligibility will be conducted by an interview panel appointed by the Public Service Commission.
- II. The interview board will check the basic qualifications of each applicant.

	<i>Subject</i>		<i>Maximum Marks</i>
<b>01.</b>	<p>Additional Educational Qualifications</p> <p>Additional educational qualifications obtained relevant to the field of each post</p> <p>a) Post Graduate Degree * Should be a post graduate degree from an institution recognized by the University Grants Commission.</p> <p>b) Post Graduate Diploma * Should be a course followed from an institution recognized by the University Grants Commission.</p> <p>c) Diploma (with a period of one year or more)</p> <p><i>Note - Marks will be awarded only for the highest qualification out of a,b and c.</i></p>	<p>30</p> <p>20</p> <p>10</p>	<b>30</b>
<b>02.</b>	<p>Professional Qualifications</p> <p>Professional qualifications obtained relevant to the subject area of each post</p> <p>a). For successfully completion of a course of not less than one year b). For successfully completion of a course of not less than 06 months</p> <p>(Marks will be given for a course followed at an institution recognized by the University Grants Commission / a course followed at an institution recognized by the Tertiary and Vocational Education Commission / a course followed at an institution recognized by the Ministry of Fisheries as institutions offering foreign courses relevant to the subject of each post.)</p> <p><i>Note - Marks will be awarded only for the highest qualification amongst a and b</i></p>	<p>10</p> <p>06</p>	<b>10</b>
<b>03.</b>	<p><b>Additional Experience in the field</b></p> <p>Only the experience in the posts mentioned in “a”, “b” and “c” in paragraph 3 of the notification calling for applications will be considered as additional experience related to the field. Marks will be awarded only for service period exceeding basic qualifications. 05 years for the applicants mentioned under “A” and “B” while 10 years for the applicants mentioned under “C” in paragraph 3 of the notification calling for applications are considered as basic qualifications.</p> <p>i. 02 marks per year for each additional period of satisfactory service ii. 01 mark for the satisfactory service from 06 months to one year</p> <p><i>Note –Marks will not be awarded for service periods less than 06 months.</i></p>		<b>20</b>
<b>04.</b>	<p><b>Computer Literacy</b></p> <p>(a) For having studied Information Technology or Computer Science as a principal subject for a degree at a University recognized by the University Grants Commission;</p> <p>(b) A Diploma in Information Technology obtained from a University recognized by the University Grants Commission or from any other professional institute recognized by the Government;</p> <p>(c) A Diploma in Computer Science or Information Technology from a University recognized by the University Grants Commission or a Diploma at NVQ 5 or above in Computer Science or Information Technology from any other institution</p>	<p>20</p> <p>16</p> <p>10</p>	<b>20</b>

	<i>Subject</i>		<i>Maximum Marks</i>
<b>04.</b>	<p>(c) Certificates obtained for having successfully completed courses in Information and Communication Technology/ attended in training programs in a University recognized by the University Grants Commission or any other professional institution recognized by the Government.</p> <p>(Marks will be awarded for a maximum of two certificates at a rate of 02 marks each.)</p> <p><b>Note: Marks will be awarded only for the highest qualification</b></p>	08	<b>20</b>
<b>05.</b>	<p><b>Proficiency in English Language</b></p> <p>(a) Degree obtained from a University recognized by the University Grants Commission with English as a principal subject</p> <p>(b) A Diploma in English from a University recognized by the University Grants Commission or a Diploma in English in SLQF 3 or above obtained from any other institution /a Diploma in English of at least 1500 study hours obtained from a Government Training Institute / Institute affiliated to a Government Training Institute</p> <p>(c) Have obtained at least a very good pass in English Language at the General Certificate of Education (Advanced Level) Examination (Local or London) or IELTS aggregate score of 6.5 or above, TOEFL-IBT 79 or above, TOEFL-CBT 213 or above or TOEFL –PBT 550 or higher.</p> <p>(e) Advanced Certificate in English Language from a University recognized by the University Grants Commission or SLQF Level 2 Certificate in English Language from any other institution</p> <p><b>Note: Marks will be awarded only for the highest qualification.</b></p>	15 10 08 05	<b>15</b>
<b>06.</b>	<b>Merit shown at the interview</b>		<b>05</b>
		<b>Total Marks</b>	<b>100</b>

#### 11. Examination Fee:

Examination fee is Rs.1200/-. When the examination fees are paid, the payment shall be made only under the following payment methods provided through the online system.

- i. Through any Bank Credit Card
- ii. Any Bank Debit Card with the Facility of Internet Transactions
- iii. Online Banking Method of Bank of Ceylon
- iv. Any Branch of the Bank of Ceylon

**Note: -**

- (a) Instructions on how to make payments through the above methods are published on the website under the technical instructions related to the examination.
- (b) Receipt of payment will be notified by SMS or e-mail. The full amount of examination fee shall be paid and applications with under or over payment of examination fee shall be rejected. The Department of Examinations - Sri Lanka will not be held responsible for any errors in the payment of examination fees through the above-mentioned payment methods.
- (c) The amount paid for the examination will not be refunded or transferred for any other examination by no means.



## 12. Method of Application:

Online application forms for examination should be completed only in English language. It will be informed the mobile phone number used to access the system by SM or the e-mail address that the application submitted via online by the applicant was accepted/not accepted by the Department. Before completing the online application, it is required to download the instructions prepared for applying for the examination. The instructions given therein shall strictly be followed when filling the application form. Incomplete applications will be rejected without any notice.

The applicants who are already employed in the Public Service / State Corporations / Statutory Boards should apply for this examination after obtaining the approval of the Head of the Institution and a letter certified by the Head of the Institution stating that he/she can be released from the current service/post should be submitted to the interview board at the time of calling for the interview after passing the written examination.

## 13. Eligibility for admission to the examination:

- (a) Admission cards will be issued by the Commissioner General of Examinations to those applicants within the age limit specified in the notification who have submitted their duly completed applications with the receipt having paid the prescribed examination fee before the closing date of application along with the medium of language sitting for the examination and the certification of the Head of the Department only if the signature of the applicant is to be attested, on the presumption that only those qualified as mentioned in the *Gazette* Notification have applied. As soon as the admission cards are issued to the applicants, an announcement stating the same will be published on the website of the Department of Examinations, Sri Lanka. If the admission cards are not received even after 2 or 3 days upon the publication of the announcement, it should be reported to the Department of Examinations Sri Lanka, as stated therein.

In such circumstances, applicant's full name, address, N.I.C number and the name of the examination should be mentioned and it is important to retain a photocopy of the application, a photocopy of the receipt related to the payment of the examination fee and the receipt issued when mailing the application in registered post. If the applicant is outside of Colombo, it would be useful to send a request letter containing the applicant's fax number and the above information to the fax number mentioned in the advertisement to obtain a copy of the admission card via fax. Applicant appearing for the examination shall submit his/her duly attested admission card to of the supervisor examination hall. Applicant who fails to produce his/her admission card will not be allowed to sit for the examination.

- (b) An applicant shall sit for the examination in the examination hall assigned to him, and every applicant shall produce their attested admission card to the Supervisor of the Examination Centre on the day of his first appearance in that hall. General rules and regulations to be adopted by every applicant in respect of the examination are published in this advertisement.
- (c) Issuing of an admission card to an applicant shall not be deemed as he or she has fulfilled the qualifications to sit the examination.
- (d) In case of violation of the rules prescribed by the Commissioner General of Examinations regarding the conducting of the examination, they will be subjected to a penalty imposed by the Commissioner General of Examinations.

## 14. Identity of the Applicant:

Applicants should prove their identity to the satisfaction of the Supervisor for each subject they sit in the examination hall. Any of the following documents will be accepted for that purpose.

- I. National Identity Card
- II. Valid Passport
- III. Valid Sri Lankan Driving Licence



Also, applicants must enter the examination hall without covering their face and ears so that their identity can be verified. Applicants who refuse to prove their identity will not be admitted to the examination hall. Furthermore, from the moment of entering the examination hall until leaving it at the end of the examination, he or she shall stay his/her face and ears uncovered enabling the examination authorities to identify the applicant.

**15. N.B:**

- (a) No document or copy thereof shall be attached to the application.  
(b) Applications of the applicants who fail to produce documents when requested

will not be considered.

All the applicants who are currently holding a post in the public service should send their applications through their heads of departments/institutions and it is mandatory for all applicants to get their signatures attested by the Head of the Institution where they are employed.

**16. Release of Results:**

The Results sheet of the qualified applicants containing the names of the applicants whose number is equal to the prescribed number of vacancies as notified by the Public Service Commission and prepared on the order of merit of the applicants after appearing in the written test and structured interview will be given to the Secretary of the Public Service Commission.

The Commissioner General of Examinations will arrange for the results to be communicated personally to all the applicants who appeared for the examination or publish on the website [www.results.exams.gov.lk](http://www.results.exams.gov.lk)

**17. Furnishing False Information:**

If an applicant is found not to have required qualifications, his/her candidature may be canceled before the examination or during the examination or after the examination or at any time. If any of the particulars furnished by an applicant is found to be false within his /her knowledge or if he/she has willfully suppressed any material fact he/she will be liable to dismissal from the public service. Any matter not considered in these regulations will be dealt with as determined by the Public Service Commission.

18. The Public Service Commission reserves the right to fill or not to fill the vacancies.

19. In the event of any inconsistency between the Sinhala, Tamil and English texts of this *Gazette* Notification, the Sinhala text shall prevail.

Secretary,  
Ministry of Fisheries.

Maligawatta,  
Colombo 10.

22nd of July, 2024.