

Join the Tomorrow's

Healthcare

CLERK

Requirements

- · Proficiency in MS Office package
- Excellent written & verbal communication skills
- Strong focus on accuracy in data entry and administrative tasks.
- · Previous customer service experience would be an added advantage
- Age around 40 years encouraged to apply

Please send us your CV mentioning the position in the subject line with two Non-related referees within 7 days of this advertisement to the below mentioned e-mail.

Email: <u>vacancy@nawaloka.com</u> careers@nawaloka.com

THE DIRECTOR / GENERAL MANAGER
NAWALOKA HOSPITALS PLC,COLOMBO 02

