



Banking Assistant

Trade Services and International Remittances Department

DO YOU EMBRACE
PERSEVERANCE, DISPLAY
RESILIENCE, AND BELIEVE THAT
COLLECTIVELY

we can foster growth and progress together?



You should ideally;

- possess 02 - 03 years of experience of handling outward telegraphic transfers related Advance payment & Open Account terms
- Knowledge in import control regulations, ICC Regulations related to international trade is essential.
- experience in other Trade related areas (trade counter operations, handling import documents, preparation of bill payments...etc) will be an added advantage.
- have good interpersonal and communication skills
- have flair knowledge of Trade related products / skills in MS Office & Excel software

Candidate will be mainly responsible for;

- handling of import collection documents
- handling of import counter operations
- issuing of shipping guarantees & copy document endorsement

A competitive remuneration package and other fringe benefits as well as structured career advancement opportunities and extensive training are on offer for the chosen candidate.

We are an equal opportunity employer, committed to promoting an inclusive and diverse environment. Recruitment to the Bank is based solely on merit and competency irrespective of other characteristics that make our employees unique.

Any form of canvassing is discouraged. Correspondence will only be with the short-listed candidates.

Please apply via e-mail by sending an updated CV or a DFCC Bank application form which could be downloaded from our website to recruit@dfccbank.com with the post applied for in the subject by 08th July 2024.

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