



WE ARE HIRING

Student Counsellor - Study Abroad

We are seeking young and energetic individuals for our reputed client company based in Colombo

Candidates who have handled the entire application and visa process for countries such as UK, US, Australia, Canada, Ireland, and New Zealand are encouraged to apply

Responsibilities:

- To provide professional and quality counselling service that exceeds customer and client expectation
- To achieve student invoice target by intake and assigned destination
- Support execution of the destination wise activity calendars to deliver pipeline leads and conversion targets by intake
- Build strong client support through 100% compliance of application processes
- Be a productive and effective member of office team and support OM through exhibiting a collaborative operating style thereby building team spirits
- Effectively implement global priority projects at country/office

Requirements:

- Bachelor (or above) qualification
- 2-3 year counselling experience preferably in the education industry
- Strong knowledge of destination and local education systems
- Ability to multitask under pressure and meet deadlines
- Visible orientation towards having high quality service as integral part of work ethics
- Good communication skills in English is mandatory
- Experience in working with CRM systems will be desirable
- Strong problem resolution skills
- Excellent computer skills including Word and Excel

Share your updated resume to: manji.jayawardhane@quesslanka.com