

# JOIN US We're Hiring!

TranscoCARGO™

Transco Cargo, located in Nugegoda, is a leading freight forwarding company with over 30 years of expertise in the international freight and logistics service industry. We offer tailored logistics and transport solutions to meet the unique business models of our clients. Our dedicated team of professionals ensures timely services with competitive container shipping rates, aiming to be an extension of your business rather than just an external supplier.

This is a full-time on-site role for a Customer Service Executive -(Sea & Air Freight) at Transco Cargo, in Nugegoda. The Customer Service Executive will be responsible for providing exceptional customer support, ensuring customer satisfaction, and managing customer service operations on a day-to-day basis.

## Executive Customer Service - freight forwarding (Female)

### JOB ROLE

- Provide Customer service and re-solution to client inquires.
- Monitor shipments details and update key milestones.
- Keep customer updated on their shipments and maintain relationships.
- Follow up on the outstanding statements & query resolution.
- Inquire shipment status from shipping agents.

### JOB REQUIREMENT

- Minimum of 2 years of experience in similar filed.
- Full or partial professional qualifications.
- Strong communication and problem-solving skills.
- Ability to work well in a team and handle customer inquiries effectively.
- Fluency in English and proficiency in local languages.

If you are the right person to fulfill the above requirements, send your CV with the job title in the subject heading and contact details of two non-related referees to the following email address within 7 days of this advertisement.

[careers@transcocargo.lk](mailto:careers@transcocargo.lk)



[www.transcocargo.lk](http://www.transcocargo.lk)

