



# Ministry of Finance, Economic Stabilization and National Policies

## Trade National Single Window System Project (TNSWSP)

### Vacancy Announcement

Government of Sri Lanka has decided to establish a Trade National Single Window System as a single entry point for submission of documents and data requirements by the traders on their cross border trade flows (Imports, Exports and Transshipments) to the Border Trade Regulatory Agencies. The result of such process shall also be notified to the applicants through the automated Trade National Single Window System.

Accordingly, the Ministry of Finance, Economic Stabilization and National Policies has decided to establish a dedicated Project Implementation Unit (PIU) to implement the proposed Trade National Single Window System Project. Hence, applications are hereby accepted from the most eligible candidates to fill the following positions of the proposed PIU of the Trade National Single Window System Project, which will be operationalized during the second quarter of 2024.

#### Qualifications

##### 1.) Project Director

- Master's Degree in Economics or International Trade or Public Administration or Public Policy, or a relevant field, which is recognized by the University Grants Commission; **or**
- A qualification recognized by the University Grants Commission as an equivalent qualification in the relevant field;
- Certificate in Project Management from a recognized institution is preferred; **and**
- Minimum 12 years of experience in project management (with direct experience in a Sri Lankan government agency is preferred) out of which at least 06 years of experience should be in Senior Managerial Level;
- Proficiency and experience in working with a coordinated / inter-agency process management are preferred.

##### 2.) IT Specialist - I

- Bachelor's Degree in Computer Science or Information Technology or Software Engineering or a relevant field, which is recognized by the University Grants Commission; **or**
- A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in relevant field;
- Master's Degree in relevant field, which is recognized by the University Grants Commission is preferred;
- Certificate in Project Management from a recognized institution is preferred; **and**
- Minimum 09 years of experience related to large-scale ICT systems, out of which at least 04 years of experience should be in Managerial Level.

##### 3.) Coordinated Border Process Management Specialist

- Bachelor's Degree in Economics or Business or Public Administration or International Trade or Public Policy, or a relevant field, which is recognized by the University Grants Commission; **or**
- A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in the relevant field;
- Master's Degree in relevant field, which is recognized by the University Grants Commission is preferred; **and**
- Minimum 08 years of experience relevant to cross border process management activities, out of which at least 04 years of experience should be in the Senior Managerial Level; **or**
- Class I officer of Government All Island Services or a similar status in the relevant field with at least 02 years of experience in the Class I post.

##### 4.) IT Specialist - II

- Bachelor's Degree in Computer Science or Information Technology or Software Engineering, or a relevant field, which is recognized by the University Grants Commission; **or**
- A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in relevant field;
- Master's Degree in relevant field, which is recognized by the University Grants Commission is preferred; **and**
- Minimum 05 years of experience related to ICT system development.

##### 5.) Senior Legal and Regulatory Affairs Officer

- Bachelor's Degree in Laws, which is recognized by the University Grants Commission; **or**
- A qualification recognized by the University Grants Commission as an equivalent qualification to the degree in relevant field;
- Master's degree in Laws, which is recognized by the University Grants Commission is preferred; **and**
- Minimum 05 years of experience relevant to International Trade Law and Policy, Customs and Border Policy, Government Litigation, and/or Policy Risk Analysis; **and**
- Attorney-at-Law of the Supreme Court of Sri Lanka.

#### Common Conditions

- Age should be less than 63 years as of 25.03.2024.
- Candidates will be recruited for a period of 36 months on Contract Basis subject to renewal of contract annually on the basis of annual performance appraisal.
- All required qualifications should be completed on or before 25.03.2024.
- The Secretary to the Ministry of Finance, Economic Stabilization and National Policies reserves the right on whether or not to fill the vacancies.
- The decision of the Secretary to the Ministry of Finance, Economic Stabilization and National Policies shall be the final and conclusive in case of any matter not contained herein or any issue arisen during this recruitment process.
- Salary is Negotiable and other benefits will be given as per the Management Services Circular No. 01/2019 dated March 05, 2019.

#### How to apply

Detailed Curriculum Vitae (CV) together with certified copies of certificates of educational/ professional qualifications, working experience and National Identity Card and contact details of two non-related referees should be sent by the eligible candidates by registered post/ hand delivered to reach the following address on or before 25.03.2024. The post you are applying for should be mentioned on the top left hand corner of the envelope containing the application with other documents.

#### Address :

##### Director General

Department of Trade and Investment Policy  
Ministry of Finance, Economic Stabilization and National Policies  
The Secretariat  
Colombo 01

Only the short listed candidates will be called for an interview and submission of incomplete CVs together with all required documents will be a reason for disqualification.

For further details including Job Summaries, please visit <https://www.treasury.gov.lk/news>

#### The Secretary

**Ministry of Finance, Economic Stabilization and National Policies**

#### The Secretariat

**Colombo 01**

Date: 10.03.2024