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Accountant

- * To be in charge of accounting function.
- * Maintaining control systems and stock control.
- * Preparation of reports.
- * Final accounts not expected.
- * Should be closely coordinated with auditors.
- * Apply for government tenders and follow up Import related documentation.

Salary: 100,000-200,000

Assistant Accountant

- * Maintain records and report to the accountant.
- * Prepare bank reconciliations and other management reports with accountant's guide.
- * Salary preparation, EPF and ETF obligations.
- * VAT, Income Tax, PAYE matters.
- * Supporting accounting and sales staff.
- * Cheque preparation, maintaining supplier bills and customer invoices.

Salary: 50,000-100,000

Showroom Manager

- * Preferably with sports and exercise equipment. showroom experience handling premium brands.
- * Should be target oriented.
- * Maintaining excellent rapport with corporate clients and customers.
- * Excellent staff motivator Conversant with modern trends and technology.

Salary: 100,000-200,000

Junior Sales Representative

Preferably school leavers

- * Excellent go getters.
- * Highly enthusiastic with learning ability.
- * Good communication skills.

Salary: 60,000

Management Trainees

Preferably school leavers

- * Training provided in all aspects of the company processes and procedures.

Procurement Executives

- * Responding to order/tender inquiries promptly.
- * Dealing with government tenders, quotations received from prospective customers.
- * Submission of tenders / quotations duly completed and on time.
- * Follow up of submitted tenders.
- * Preparation of price/costing information.
- * Coordinate with staff regarding pricing matters.

Salary: 100,000 -200,000

Please WhatsApp your CV to:

077 790 1789 

(Call: Prospective Applicants only)

BANSONS™
FITNESS SINCE 1965

**WALKING
INTERVIEWS**

Monday - Saturday
10.00AM - 3.00PM

Head Office: (Interviews)

BANDARA & SONS SPORTS CO

No.51, Mihindu Mawatha Colombo 12.

Tel: 011 23335137 Web: www.bansons.lk

Showrooms:
Pettah, Borella,
Nugegoda
& Kiribathgoda

