



ASIA ASSET FINANCE PLC

A Finance Company with a Golden Heritage

 Muthoot Group Company

EXECUTIVE LEASING

Gampaha/Kotahena/Chilaw/Katugastota/Head Office/Moratuwa/Negombo

Asia Asset Finance PLC, part of Muthoot Group of Companies (World's Largest Gold Loan Company and one of the Largest Finance Companies in the World) is a Public quoted company listed in the Colombo Stock Exchange and a Finance Company licensed and regulated by the Central Bank of Sri Lanka. Due to the expansion of our business activities, we seek dynamic individuals to join our growing team.

We are seeking energetic individuals to join our team as Executive-Leasing

Job Description

1. Plan, organize, implement, coordinate and maintain Leasing operations in an effective and efficient manner
2. Ensure operational and service excellence including prompt, prudent resolution of Client information reports regarding Branches/under advised to AGM Leasing channel
3. Coordinate with employ the branches on leasing marketing and operational work
4. Schedule meetings and appointments, relevant to channel network
5. Attend to other reasonable customer complaints and inquiries.
6. Prepare of Manageresses in tasks within your job scope assigned by AGM Leasing 1 time to time.
7. Inform irregularities, malpractices, frauds or misconducts to superiors if noticed.
8. Comply with all rules, regulations and practices of the Company.
9. Safeguard the confidentiality of all information pertaining to the company externally or internally during the course of employment and refrain from divulging same to any third party.
10. Receive and direct people who visit to Head Office from branches.
11. Liaise with customers and vendors/Dealers/BI's on their complaint and grievances.

Job requirement

- Minimum 02 year experience in Finance field
- Excellent organizational and leadership skills
- Positive attitude and pleasant personality
- Desire to interact and work with people.

Attractive remuneration package awaits the selected candidate

Asia Asset Finance PLC is an Equal Opportunity Provider.

Click Here to Apply

Head of HR
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