

# Vacancy

Project Assistant (On contract basis)

MBA Unit, Faculty of Management Studies –Rajarata University of Sri Lanka

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The Faculty of Management Studies invites applications for the above post from candidates having the following qualifications.

## Qualifications :

1. Should have passed the G.C.E. (O/L) Examination with six (06) subjects in one sitting with credit passes for :-
  - i. Sinhala Language/ Tamil Language
  - ii. English Language / English Literature
  - iii. Mathematics

**AND**

2. Should have passed all the subjects at the G.C.E. (A/L) Examination (except the Common General Paper) in one sitting.

## \* Preference will be given to those who possess the following;

- a) An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

**AND**

- b) Two years of work experience in the use of computer application packages.

## Eligibility :

- a) Should be a citizen of Sri Lanka.
- b) Should be not less than 18 years
- c) Should be a good character.

**Salary:** All inclusive Rs. 38525.00 per month

**Method of Recruitment:** The selection is done through a structured interview and the appointment will be given for six (06) month period on a contract basis.

## How to apply :

Duly filled applications should reach Senior Assistant Registrar, Faculty of Management Studies, Rajarata University of Sri Lanka, Mihintale via email ([sar@mgt.rjt.ac.lk](mailto:sar@mgt.rjt.ac.lk)) on or before 19.01.2024.

*Scanned copies of the certificates of Educational/ Professional qualifications and Service Certificates if any should be sent along with the application.*

**The post applied should be indicated as the subject of the e-mail. Applications received after the closing date, applications not in accordance with the format given in the University website and incomplete applications will be rejected.**

Application forms and relevant details can be obtained by visiting [www.rjt.ac.lk](http://www.rjt.ac.lk) university website.

Registrar

Rajarata University of Sri Lanka

Mihintale.

04.01.2024