

WE ARE HIRING

ASSISTANT MANAGER TALENT ACQUISITION



COLOMBO

Our client is one of leading hospitals in Sri Lanka. They are seeking a dynamic and results-oriented Assistant Manager of Talent Acquisition to join their team. The successful candidate will play a crucial role in collaborating with senior management, implementing effective recruitment strategies, and contributing to the growth of our organization through acquiring top-tier talent. If you are a strategic thinker with exceptional communication and organizational skills, and a passion for talent acquisition, we invite you to apply.

RESPONSIBILITIES:

- Collaborate closely with senior management to comprehend staffing requirements on an annual, quarterly, and monthly basis.
- Manage the end-to-end recruitment process, including sourcing, screening, and conducting interviews with potential candidates.
- Evaluate, implement, and administer various programs to ensure they are up-to-date and effectively contribute to Talent, Capability, and Business Growth.
- Ensure a seamless onboarding experience for new hires to help them integrate smoothly into the organization.
- Create and execute communication campaigns that align with the talent acquisition strategy, utilizing social media, events, and other channels to attract and engage potential candidates.
- Regularly provide comprehensive reports and insights on recruitment activities to aid management in making informed decisions.

REQUIREMENT:

- Bachelor's degree in Human Resources or a recognized institute.
- Previous 3-4 years of Talent Acquisition experience in Senior Executive Grade.
- Excellent communication and interpersonal skills.
- Ability to work collaboratively with diverse teams.
- Familiarity with HR software and analytics tools.
- Male candidate is preferred.

An attractive salary package along with other benefits and excellent career opportunities await the right candidate

Send your cv to jobs@smartquestconsult.com

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