

Requirements

- Should have passed in GCE O/L & A/L
- Possess data entry skill, listening and good telephone skills
- Proficiency in English Computer literacy in Microsoft Office Packages
- Ability to work in a dynamic environment
- Excellent communication and coordination skills
- Previous working experience will be an added advantage

An attractive remuneration package awaits for the selected candidate. All interested applicants should mail their CVs with contact details and two Non-Related Referees within 10 Days to hr@swisstekceylon.com.



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