

## **Vacancy**



### **Trainee Coordinator - Student Services**

( Study Abroad and Online Education )

The ideal candidate should meet with the following

- ✓ Over 18 years of age
- ✓ Good O/L with English and Mathematics (A/L Preferred)
- ✓ Excellent communicators in English, Sinhala / Tamil (ability to communicate in all three languages would be a definite advantage)
- ✓ Hands-on experience in handling computers, Office Package and social media skills
- ✓ Proven leadership skills at school level
- ✓ Be empathetic with an overriding desire to succeed
- ✓ Able to work in a team under challenging circumstances and turn problems into opportunities

The selected candidate would receive an attractive allowance during the training period.

If you are keen and match the required profile, please email your CV to

**[careers@mitkogatewayabroad.lk](mailto:careers@mitkogatewayabroad.lk)**

on or before 15th January 2024, indicating the position applied in the subject column of the email.



**Mitko Gateway Abroad (Pvt) Ltd**, (Subsidiary to Mitko Australia (Pvt) Limited)

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