

**Create A Better Future  
For Yourself**



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சியபத பிணான்ஸ்  
Siyapatha Finance  
(Finance Company of Sampath Bank Group)

## Operations – Junior Executive / Assistant



**Western Province**

### THE JOB

- Handling & inception of customer lease files while adhering to the superior customer service standards
- Ensure the recording & safekeeping of CR Books/Duplicate Keys & other related documentation pertaining to all types of vehicles
- Arranging the release of CRs on immediate receipt of clearance for full settlement of the Lease outstanding upon necessary recoding in the registers maintained for such releases
- Arranging, recording CR Books with the relative agreements for Securitization process

### THE PERSON

- Minimum 1-3 year of experience in a Leasing or Loan Operations Department in a Bank or Financial Institution
- Higher Diploma in Business / Banking / Finance with G.C.E A/L or professional qualification in Banking & Finance
- Excellent communication and interpersonal skills

**Apply Now**



Siyapatha Finance PLC is the fully owned largest subsidiary of Sampath Bank PLC  
A finance Company licensed by the monetary board of the Central Bank of Sri Lanka under the finance business act No. 42 of 2011