

# JOIN THE BANK FOR EVERYONE



## Executive - Training & Development

You should ideally;

- possess approximately 6-8 years of proven experience in a Training & Development role preferably in a Bank or a financial institution.
- possess a full or a part qualification in Human Resources Management/Training & Development or a relevant field.
- possess track record in designing & executing successful training programs.
- possess familiarity with traditional & modern training methods (mentoring, coaching, on the job or in classroom training, e-learning, workshops, simulations etc).
- possess excellent communication and leadership skills with an ability to plan, multitask with good time management skills.
- possess good computer skills.

You will be responsible for;

- delivering and organizing in-house training programmes
- ensuring the improvement of service standards of branches
- delivering and organizing in-house training programmes
- developing & organizing soft skill development & leadership programmes
- developing strategies to meet the development of the sales force
- developing & maintaining relevant databases
- coordinating foreign training programmes & staff business travel

*As a bank, we are an equal opportunity employer, committed to promoting an inclusive environment and diverse environment. Recruitment to the Bank is based solely on merit and competency for the job role irrespective of other characteristics that make our employees unique.*

*Any form of canvassing is discouraged. Correspondence will only be with the short-listed candidates.*

Please apply via e-mail by sending an updated CV or a DFCC Bank application form which could be downloaded from our website to [recruit@dfccbank.com](mailto:recruit@dfccbank.com) with the post applied for in the subject by  
06 August 2023.

Chief Human Resources Officer  
DFCC Bank PLC, 73/5 Galle Road, Colombo 03