



RICHARD PIERIS & COMPANY PLC

Richard Pieris Group is a highly market driven technology oriented diversified conglomerate engaged in a wide spectrum of businesses including Plantations, Retail, manufacturing of Rubber and Plastic based products, Tyre retreading, Construction, Financial and other services. We believe in attracting and retaining the best talent to ensure continuous growth of our business ventures.

To support the expansion initiatives we are sourcing,

Cashier

Location – Matara

The selected candidate will be responsible for,

- Carry out cash balancing in the branch daily including system balance
- Ensure all Finance & Administrative procedures are promptly followed
- Manage the petty cash under provided guidelines
- Prepare reports on cash and cheque balances
- Issue system generated receipts to the customers
- Maintain a filing system for all financial related activities of the branch
- Maintain post-dated cheque records and banking on time

The ideal candidate should possess:

- Minimum of 1-2 years' work experience in similar capacity, bank/financial institution is preferred
- Have achieved a basic qualification of G.C.E. A/L
- Computer literacy
- Good command in speaking and writing skills in Sinhala and English is required
- Candidates who are living in Colombo area are encouraged to apply

An attractive remuneration package awaits the right candidate

If you are the best fit for this position, send your CV with the job title in the subject heading within 7 days of this advertisement to,

careers@rpcfinance.com

**Head of Group Human Resources,
Richard Pieris & Company PLC,
310, High Level Road, Nawinna, Maharagama**

90 *Years of Trust & Stability*