



BANKING ASSISTANT PAWNING

We invite applications from highly driven and accomplished individuals for the position of **“Banking Assistant – Pawning”** at Union Bank.

An ideal opportunity to step into a career in Banking with one of Sri Lanka’s fastest growing banks. As an equal opportunity employer, we invite applications from suitable candidates for the position of **Banking Assistant – Pawning** at Union Bank.

The Job

- ▶ Monitoring General Ledger Accounts - Pawning in the Branch Delivery System
- ▶ Follow-up with branches and departments to ensure that they have attended to pawning related requirements made by the Pawning Department.
- ▶ Support to Pawning Inspections at branch level
- ▶ Identifying errors and malpractices done by staff
- ▶ Actively support the auctioning process
- ▶ Responsible to cover the duties in the absence of superiors

The Person

- ▶ Minimum of 02 years’ experience in Banking or Finance industry
- ▶ Age below 27 years.
- ▶ Good Analytical and Communication skills.
- ▶ Knowledge of spoken & written Tamil language would be added advantage.
- ▶ Willing to travel to outstation branches
- ▶ Exposure in pawning business and operations with the ability to identify irregularities will be an advantage.
- ▶ Knowledge in IT and MS Office is essential

Rewards

The right candidate can look forward to a remuneration package inclusive of staff loan benefits at concessionary interest rates and career prospects.

Applications must be forwarded via email to jobs@unionb.com with the names of two non-related referees on or before **18th August 2023**. The email subject line must state **“Banking Assistant – Pawning”**. All applications will be treated with strict confidence. Only shortlisted applicants will be notified.

We are an equal opportunity employer.

UNION BANK