

We Are HIRING

JOIN OUR TEAM



LYCEUM
INTERNATIONAL SCHOOL

ASSISTANT EVENT COORDINATOR

- ❖ Diploma in Event Management, Marketing, or Media Management
- ❖ Proficient in computer skills, including the MS Office suite, and adept at managing various social media platforms such as Facebook, Instagram, and more.
- ❖ A minimum of two years of experience in event management or comparable involvement within a school administrative setting.
- ❖ Outstanding communication and coordination skills.
- ❖ Fluent in both Sinhala and English languages with exceptional proficiency (Speaking and writing).
- ❖ Forward-thinking and proactive individual with outstanding critical thinking skills and a positive mindset.
- ❖ A good team player

CLICK ON THIS ADVERT TO APPLY!



NUGEGODA