

THE JOB

- Smooth handling & inception of customer lease files while adhering to the superior customer service standards.
- Ensure the recording & safekeeping of CR Books/Duplicate Keys & other related documentation pertaining to all types of vehicles.
- Arranging the release of CRs on immediate receipt of clearance for full settlement of the Lease outstanding upon necessary recoding in the registers maintained for such releases.
- Handling RMV documents & vendor payments.

THE PERSON

- Minimum 04 years of experience in similar capacity.
- Bachelor's Degree or Professional Qualification in Banking & Finance, Credit Management, Marketing or Related Discipline is a distinct advantage.
- Excellent communication and interpersonal skills.
- Thorough knowledge on the Finance Industry operational procedures.

Apply on or before 08th August 2023











