

VACANCY



CREDIT INFORMATION BUREAU OF SRI LANKA

The Credit Information Bureau of Sri Lanka plays a key role in servicing licensed commercial banks and financial institutions in Sri Lanka. As a part of our ongoing technology driven business development road map, aimed at expanding the Bureau's reach and coverage in the financial industry, we intend recruiting dynamic professionals to join the team in order to fill the following positions.

CHIEF MANAGER ACCOUNTS / ADMINISTRATION/HR

EXPERIENCE & OTHER CONDITIONS

- Minimum 15 years experience out of which 5 years in the financial sector.
- Work experience in the Managerial and Senior managerial grades for over 5 years and a minimum of 3 years heading a Finance Division.
- Implementation of strategic initiatives in the areas of financial management, budgeting, financial reports, management accounting, finance operations, financial control and risk management.
- Managing treasury and liquidity.
- Handling taxation and other statutory requirements.
- Liaising with regulators, internal/external auditors and other authorities.
- Providing MIS reports relating to the financial information on regular basis.
- Coaching, mentoring and developing department staff.
- Ensure and implement well defined control system for finance, administration and HR functions.
- Introduce performance measurement targets, KPI's, and required management controls across the Bureau.
- Controlling and managing overall administration functions of the Bureau.
- Overlooking the HR functions of the Bureau which includes performance evaluation systems, payroll, attendance and recruitments.
- Track record in handling Admin./HR functions in the services sector organizations preferably with business acumen in banking and finance is an added advantage.
- Age between 40- 50 years.

QUALIFICATIONS

- Member of ICASL / CIMA/ACCA.
- Degree in Finance/MBA.

SENIOR ACCOUNTS EXECUTIVE / EXECUTIVE

EXPERIENCE & OTHER CONDITIONS

- Minimum 3-5 years experience.
- Overall experience in managing all accounting functions in the department which includes GL, taxation, payments, receivables, fixed assets and treasury etc.
- Hands on work experience in advanced accounting package.
- Engage in financial reporting liaising with banks, auditors and other authorities.
- Preparation of management information reports.
- Maintain confidentiality in all documents.
- Age between 30- 40 years.

QUALIFICATIONS

- Bachelor's degree in Finance
- Qualification in ICASL / CIMA

REMUNERATION

- An attractive remuneration package in par with the market standards are on offer to the prospective candidates

SELECTION

- Through interviews. The Bureau reserves the right to call only short listed candidates.
- All information provided will be treated in a strict confidential manner.

Interested individuals are requested to forward an e-mail quoting the position applied under subject of the e-mail to vacancy@crib.lk with a comprehensive Curriculum Vitae and contact details of two non-related referees within 7 days of the publication of the advertisement.

**THE DIRECTOR/GENERAL MANAGER,
CREDIT INFORMATION BUREAU OF SRI LANKA,
201, Sir James Peiris Mawatha, Colombo 02.**