

# WE'RE HIRING!

## COORDINATOR - QA

### Job duties & Responsibilities

- Following office workflow procedures to ensure maximum efficiency.
- Inspecting products on the manufacturing line for flaws or defects.
- Ensure production process are up to the industry standards level.
- Creating official reports daily & weekly basis.
- Monitoring & updating short expiry items.
- Updating necessary requirements in the admin system.
- Providing external customer support when necessary.
- Dealing with customer complaints or issues will be an added advantage.

Please mention the position you apply in the subject line of the mail.



Apply via [careers@kapruka.com](mailto:careers@kapruka.com) or  
call 071 4481481 for more info

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