

JOIN OUR TEAM!

VACANCY FOR SUPERMARKET ACCOUNTANT

Welcome to B mart Super Market. The place of choice for a wide variety of cosmetic, Italian Items Foreign and Local Quality Groceries

Here at B mart Super Market, we are driven by a lifelong commitment to delivering well unique products selection at affordable prices in an organized shopping environment.

Duties & Responsibilities

- Manage all accounting transactions.
- Publish financial statements on time
- Reconcile accounts payable and receivable
- Ensure timely bank payments
- Manage balance sheets and profit/loss statements
- Audit financial transactions and documents
- Reinforce financial data confidentiality and conduct database backups when necessary.
- Responsible for all financial related activities in the Supermarket.
- Monitoring and evaluating financial information systems and suggesting improvements where needed and need to involve system issues when arrised ;
- Analyze business operations, trends, costs, revenues, financial commitments, and obligations, to project future revenues and expenses or to provide advice.
- Establish tables of accounts, and assign entries to proper accounts.

Requirements

- Fully / Partly qualified with any Financial Degree Or other relevant professional qualification
- Experience in retail and supermarket is an added advantage
- Prior experience of book keeping and general ledger functions.
- Follow deadlines.
- Proficient in the use of Microsoft Excel and Retail Software.

Salary is negotiable and candidate who is near to Negombo area is preferred



BRESCIA GRAMEEN (PVT) LTD.
More Than A Solution

Send your resume to
accdepbr@gmail.com
076 348 4718

