

# WE ARE HIRING

JOIN OUR TEAM



We believe in developing careers through varied exposures. It is in our aim to provide growth opportunities for the right talent.

In this quest you now have the opportunity to benefit from internal opportunities to grow and contribute.

## Associate Team Lead – Business Solutions (Life & General Insurance Domain)

### Job Role:

- Set project goals and develop plans to meet those goals.
- Maintain project timeframes, budgeting estimates and status reports.
- Manage resources for projects.
- Coordinate with project team members and develop schedules and individual responsibilities.
- Work closely with business solutions team members and follow-up project progress at granular level.
- Hold regular technical team meetings to determine progress and address any questions or challenges regarding projects.
- Use project management tools to track project performance and schedule adherence.
  
- Conduct regular review meetings and continues update all stakeholders on project progress, risk factors, to do list, etc.
- Strong PR skills to interact with various needs stakeholders.
- Exposure to Product configuration, forms and rules configuration.
- Facilitate review meetings, requirement walkthroughs, review test documents, and coordinate QA and UAT testing process.
- Clearly articulates and documents business requirements.
- Build a strong relationship with senior stakeholders.
- Assist in analyzing and documenting client's business requirements and processes communicates these requirements to technical personnel.

### Job Pre-Requisites:

- Bachelor's degree in IT / Computer Science / Engineering.
- Minimum 5 years of experience working experience.
- MBA in IT/ MSC Computer Science is an added advantage.
- Experience in the Life & General Insurance domain will be an added advantage.
- Strong analytical & presentation skills with out-of-the-box thinking.
- Ability to work independently & take responsibility for projects assigned.
- Good knowledge in PLSQL & SQL
- Strong command over the English Language.
- Positive attitude and can-do mind-set.
- Should be a good team player & Manage team.

If you believe you are the right person we are looking for, forward your complete resume together with contact numbers and the names of two non-related referees to reach us within 10 days of this advertisement by email to [hr@hnbassurance.com](mailto:hr@hnbassurance.com).  
(State the position applied on the subject line)

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SRI LANKA  
2022