

# HI | CONNECT

## EXECUTIVE - FINANCE (TAX)

### The Job

- Preparation of VAT computation on a monthly basis, Income tax and Stamp Duty calculation on a quarterly basis and arrange Tax payment on or before due dates.
- Submission of following Tax returns on or before due dates;
  - VAT Returns on a Monthly & Quarterly basis
  - Stamp duty return on a Quarterly basis
  - Income Returns on an Annual basis
- Preparation of reconciliation of Tax Ledgers.

### The Person

- 1 year in Auditing or Finance and another 1 year in Taxation at Assistant level in Apparel/Manufacturing/Hotel/Service Provider Sector.
- Currently following Chartered Accountancy OR Tax Diploma from Institute of Taxation Sri Lanka OR Certified Tax Adviser Diploma.
- Capability of preparing Tax computation, knowledge in RAMIS & SVAT systems.

please send your CV to [careers.hconnect@hirdaramani.com](mailto:careers.hconnect@hirdaramani.com), with the position mentioned in the subject line.