

# BUILD YOUR CAREER WITH CARGILLS BANK



## ASSISTANT MANAGER – TRADE FINANCE

### KEY RESPONSIBILITIES

- ✓ Serve as the key contact person for customers, relationship managers and staff members on routine business matters
- ✓ Drive the development of Trade Operations activities and provide the functional support & handle complex transactions whilst guiding the subordinates
- ✓ Ensure all the functions in the Trade Services Department comply with established policies and guidelines
- ✓ Manage the Delivery of the Trade Services whilst maximizing the service standards, speed of processing and revenue generation
- ✓ Review Trade applications for accuracy and completeness
- ✓ Check Bank Guarantees, LC's and other related trade documents
- ✓ Ensure the strict adherence to controls by the team to minimize losses from operational risks and to meet the SLA standards
- ✓ Identify potential business opportunities for the department and ensure all referrals are forwarded to Manager Trade Services for follow-ups

### EXPERIENCE & QUALIFICATIONS

- ✓ Full/part qualification in Banking or Finance
- ✓ A Degree from a recognized university would be advantageous
- ✓ Good knowledge on ICC guidelines & procedures (UCP / URC / URDG)
- ✓ Minimum of 4 years' experience in Trade Finance
- ✓ Good communication & negotiation skills
- ✓ Must be a team player with a performance driven and process-oriented mind-set
- ✓ High level of computer literacy (MS Office/Excel)

Interested candidates are invited to forward their CVs to [career@cargillsbank.com](mailto:career@cargillsbank.com) mentioning the post applied for, in the subject line of the email on or before **18<sup>th</sup> June 2023**.

Head of Human Resources  
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Log in to: [www.cargillsbank.com](http://www.cargillsbank.com)



Cargills Bank is a licensed commercial bank supervised by the Central Bank of Sri Lanka. Fitch Rating A (lka)