## CAREERS AT SOFTLOGIC

Softlogic Holdings PLC, rated as one of Sri Lanka's most dynamic and diversified conglomerates, commenced operations in 1991 as a software developer with just 12 employees; now has expanded its footprint holding leading positions in domestic growth oriented sectors such as ICT, Healthcare, Retail, Financial Services, Automobiles and Leisure. The Group now provides employment to over 8,500 individuals generating a turnover of more than USD300 inn. The Group's representations and strategic alliances with reputed global institutions and large multinational corporations confirm its unparalleled local stature.

## STORE SUPERVISOR

## Roles and responsibilities

- Manage retail staff, including cashiers and people working on the floor
- Train and develop employees
- Work towards achieving sales targets by communicating targets bi hourly to department staff
- Maintain a high level of discipline
- Assist the Store manager to evaluate the job performance of shop assistants
- · Ensure merchandise is clean and ready to be displayed
- Maintain inventory and ensure items are in stock as per the responsibilities
- Ensure promotions are accurate and merchandised as per the company's standards
- Ensure standards for quality, customer service and health and safety are met
- · Ensure that the staff attendance is of high standard
- · Focus on the team's ability and knowledge on UP SELLING, CROSS SELLING and effectively increasing basket value
- · Maintain store's cleanliness
- · Support the manager with relevant report generation
- Organize and communicate staff work schedules/rosters
- · Manage day to day deliveries and replenishments

## Required Qualifications & Experience

- Minimum 2 3 years of experience in a similar role.
- A Diploma in a relevant field will give the opportunity for the candidate to develop his/her career

IF YOU ARE INTERESTED IN JOINING THE OUR TEAM, PLEASE EMAILYOUR RESUME TO careers@eodel.com





























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