

CONSTRUCTION COORDINATOR (FEMALE) (TAMIL SPEAKING) PERMANENT POSITION

TO WORK AT OUR COLOMBO 3 - HEAD OFFICE

Vajira House being pioneers in the house construction industry, counting for over a period of 107 years and spanning 5 generations. (Since 1916 a British Government Era Co.)

The Job

You will be mainly responsible for supplying materials and coordinating labor payments to our construction sites on time in a designated area. You will also be the key person to maintain the construction progress in terms of supply chain management in the sites.

Requirements

- * Ability to speak Tamil and Sinhala is mandatory.
- * School leavers are encouraged to apply.
- * GCE A/L with minimum of 3 passes.
- * Computer literacy (MS Word and MS Excel)
- * Good communication skills.
- * Ability to use Quickbooks and experience in material supply will be an added advantage.
- * Age 20 - up to 40 years.

Benefits & remuneration package

- **PERMANENT POSITION**
- Salary Rs 55,000/-
- Salary increments & promotions will be given on performance basis (After 3 months)

If you are the right candidate for the position please e-mail your cv to acc3@vajirahouse.net or post on or before the 17th May 2023, to

Vajira House Builders Pvt Ltd

R.A. De-mel Mawatha, No 23, Deal Place A, Colombo 3

Tel: 0112 577191 / 0112 577192



BRITISH GOVERNMENT ERA CO.



Vajira House Builders

107 years spanning 5 generations

www.vajirahouse.net No: 23, Deal place A, Colombo 3

