



ASSET
ENGINEERING

Career Opportunity

ASSET ENGINEERING (PVT) LTD

Asset Engineering (Pvt) Ltd, a distinguished CS1 graded and ISO Certified company in Sri Lanka, boasts a rich legacy in the field of Civil Engineering. We hold a pivotal role in major construction endeavors across the nation with ongoing 14 projects all over the country.



We are on the lookout for seasoned, dynamic, goal-driven, resourceful, and self-motivated individuals to join our team immediately. We particularly encourage male candidates to apply.

Store Keeper - Construction Machinery Division (CMD)

Location - Gampaha, Bemmulla.

Key Responsibilities

- Store materials and spare parts related to the Machinery Division as per the ISO standards
- Ability to carry out periodical physical verification and assess the stock position
- Maintain the store neat and tidy as per ISO standards
- Monitor and initiate purchase requisitions for fast moving spares and materials
- Hold the responsibility of receive and issue materials from stores with specified quantities correctly against authorized requisitions
- To check the book/system balances with the actual physical stock at frequent intervals and ensure proper adjustments with authority and held responsible for any deviations
- Handling the process of goods receiving /issuing (GRN/GIN) in ERP system
- Support & responsible to Implement best practices introduced at all times within the Division and the Company

Requirements

- Minimum 05 years proven work experience in a similar capacity
- Hands on experience in Microsoft Office Package
- Few years of ERP system experience
- Working in a Mechanical Workshop environment who can identify Heavy Machinery parts & spare parts would be an advantage
- Ex-servicemen who had served on Armed Services on above environment encourage to apply
- Proficiency of working in English and Sinhala communication
- Physical ability to perform the duties

If you meet these qualifications and are looking for a challenging and rewarding career, we invite you to apply for this position.

Join our dynamic team and make a significant impact on our organization's success.

To apply, please submit your resume to

cv@assetengineering.lk

within 10 days of this advertisement. Please specify the post you are applying in the subject of the email.

Human Resources Manager

No 34, Ward Place, Colombo 07.