



AKNARA WATER FRONT



Aknara Water Front (Pvt) Ltd is a charming hotel located at Gorakapola Panadura, beside the Bolgoda river, owned and managed by a Board of Directors. It is a newly built hotel with banqueting facilities. The hotel provides a relaxing and an inspiring memorable experience with the relaxing breeze of the riverside. The management wishes to provide an excellent customer service to the visitors.

We are Hiring!

Assistant Store Keeper (Male / Female)

Responsibilities:-

- Handling, checking, receiving, picking and storing of all incoming stocks
- Inventory management and stock control
- Maintaining records of stocks
- Preparation of monthly stock reports

Qualifications :-

- Minimum 1 year experience in relevant field
- G.C.E. A/L Qualification
- Computer literacy and proficiency in MS Office Package
- Prior experience in Accounting packages and systems will be an added advantage

Front Officer / Receptionist (Male / Female)

Responsibilities:-

- Sound communication skills
- Front office funds handling and cashbook balancing
- Proficiency in English will be an added advantage

Qualifications:-

- Minimum of 01 year working experience in similar capacity or public relations is a must.
- Ideal for those who want to develop a career in the hotel industry with minimum 1 year experience.
- Knowledge in MS Office package / computer literacy & fluency in English will be an added advantage.
- An attractive remuneration package awaits the right candidate.

Selected candidate for the above position may expect an attractive salary with service charge in accordance with industry standards.

Send your CV to
aknarawaterf@gmail.com

Aknara Water Front (Pvt) Ltd.
51/9, Gnanasena Mawatha,
Gorakapola, Panadura